

Bracklesham Bay Community Association.

COMMITTEE MEETING

Meeting date: Monday 17th March 2008
Location: 7 Sandringham Close, Bracklesham Bay, Chichester
Time: 7.30pm

Agenda.

1. Agree & sign the minutes of the previous meeting
2. Secretary Report
3. Treasurer report
4. BPWG update
5. AOB

Bracklesham Bay Community Association.

Minutes Of meeting

The meeting opened at approximately 7.30pm

Present: George Thomas, Michael Pettitt, Patrick Sanford, John Tyerman, John Woodley, Janice Ferguson, Louise Weaver, Ninette White, Gary Poundall

Apologies: Richard Harris, Dianne Strange, Joe White, Lucie McDonald, Adam Clapton, Ann Bromley

Item	Description	Action
1	Minutes of last meeting agreed and signed.	
2	Nothing to report from the Secretary.	
3	No update on Finances	
4	JT gave an update on the current situation from the BBWG. <ul style="list-style-type: none">• BBCA need to provide Copy of re-written 'Outcomes & Milestones' from the BLF application, full 7 final copy of BLF Application & ensure the Charity Commission Details are fully up-to-date.• Terms of Reference for BPWG to allow a minimum of 7 days notice for invited guests to attend meeting.• MUGA is due to be completed in time for the school summer holidays• Second bridge is to be installed by the end of March.	
5	AOB: <ul style="list-style-type: none">• Race Night has had to be postponed due to booking of the British Legion – awaiting confirmation of new date.• Local Rag to be contacted to help with communication with local community.• GT to contact AC to arrange for new letterheads, compliment slips, etc. to be printed.• BLF will contact us during May to confirm if grant has been awarded.• GT/MP/PS met with Scott Hignett of BLF – he was very impressed with our bid and our application. We have only had to re-write the Outcomes & Milestones so far (these have been done and forwarded to the BLF).	

Date of next meeting: TBC
Location: TBC

Minutes of the above meeting agreedChairman. Date